San Francisco Arts Commission Grantseeker Information Session

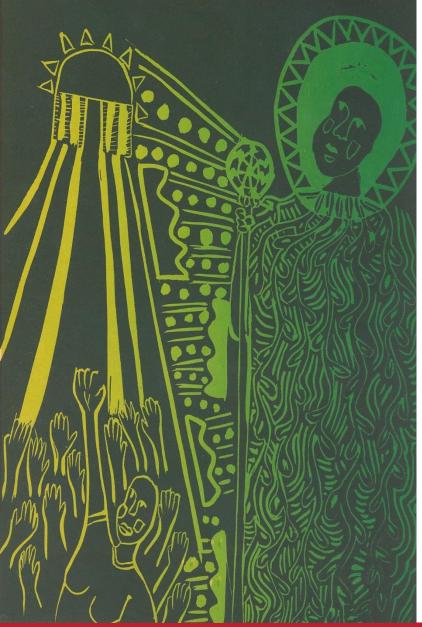
The Sankofa Initiative September 15, 2020 12:00 p.m. - 1:00 p.m.



Acknowledgment

We acknowledge that we occupy traditional and unceded Ramaytush Ohlone land and that our work should support and uplift contemporary Indigenous voices and help reclaim space for Native culture.





Our Presenters

SFAC Staff

- Tina Wiley, Program Officer
- Robynn Takayama, Program Officer
- Lorena Moreno, Program Associate
- Jaren Bonillo, Senior Program Officer

OPG 2018 Chrysallis Studio





SFAC Overview



About SFAC

The San Francisco Arts Commission is the City agency that champions the arts as essential to daily life by investing in a vibrant arts community, enlivening the urban environment and shaping innovative cultural policy.

Our programs include:

- Civic Art Collection
- Civic Design Review
- Community Investments and the Art Vendor Program
- Public Art
- SFAC Galleries

W.F.T (San Francisco) by Joseph Kosuth.





Racial Equity Statement

The San Francisco Arts Commission is committed to creating a city where all artists and cultural workers have the freedom. resources and platform to share their stories, art and culture and where race does not predetermine one's success in life. We also acknowledge that we occupy traditional and unceded Ohlone land. Fueled by these beliefs, we commit to addressing the systemic inequities within our agency, the City and County of San Francisco and the broader arts and culture sector. This work requires that we focus on race as we confront inequities of the past, reveal inequities of the present and develop effective strategies to move all of us towards an equitable future.

IAC 2018 Vanessa Sanchez



Community Investments Program

The **Community Investments Program** supports San Francisco artists, arts organizations, and communities with an equity lens through:

- Grants
- Technical assistance and capacity building
- Economic development
- Arts education initiatives
- Community-based Cultural Centers

CRSP 2018 Abada-Capoeira San Francisco

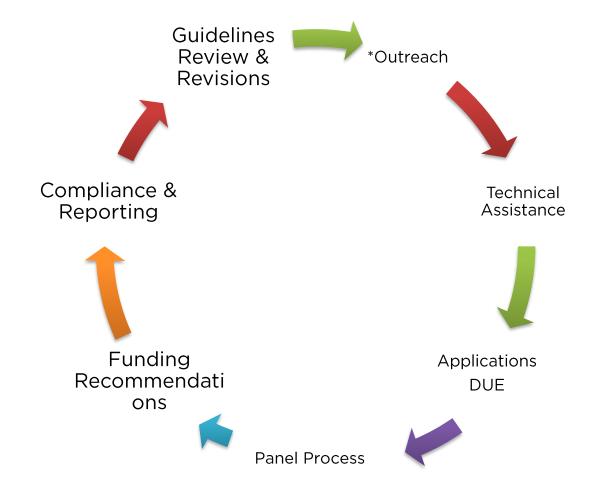


2020 Grantmaking Impact by the Numbers

Funding Supports Activities 52% 292 Applicants applicant 12 Distinct Panels 154 Grantees success rate 44 \$4,614,858 83 organizations **Panelists** total amount awarded awarded 70 individual All 11 Districts 13% first time recipients artists awarded



SFAC Grant Cycle





Eligibility And Requirements

The Sankofa Initiative

Program Officer Tina Wiley

The Sankofa Initiative is a re-granting program of the San Francisco Arts Commission's Arts Impact Endowment to support the healing and creativity of communities of color most affected by COVID-19.

The word Sankofa is connected to the West African proverb, "It's not wrong to go back for that which you have forgotten." With this proverb as our north star, this responsive recovery fund prioritizes BIPOC-led (Black/Indigenous/People of Color) organizations to uplift BIPOC communities through their own self-determination.







The Sankofa Initiative

Program Officer Tina Wiley

Project Areas:

- I. Cultural Preservation: \$225,000 for an art/culture-based nonprofit to administer funds to support practices and traditions from culture bearers.
- Technology and Supplies Access: \$250,000 for an education, youth development, or technology/media-based nonprofit to administer funds to acquire art supplies, computer equipment, online services, and software.
- 3. Professional Development: \$225,000 for a youth or workforce development nonprofit to generate and provide trainings to develop skills for remote work, education in the arts, healing, and wellness.

ACIP 2019 African American Shakespeare Company



Eligibility Requirements

- Applicants must be based in San Francisco with 501(c)(3) status.
- Have a two-year demonstrated history of operating in San Francisco.
- May not be a part of another City agency or department.
- Must be in good standing with other grants and loans.
- Project activities must take place in S.F. between January 1, 2021 –
 June 30, 2022.
- The applying organization's team must include 50 percent of staff members self-identifying as Black/Indigenous/Person of Color (BIPOC).



Eligibility Requirements Continued

- The applying organization's mission statement must be clearly focused on: supporting and preserving cultural traditions, lifelong learning, arts education, technology access, workforce development, youth development, or creating tools and practices for artists.
- Demonstrated history of administering a competitive arts-related regranting program or distributing resources to the BIPOC community for at least two years at the time of application.



Application Requirements

- Proof of current San Francisco corporate address
- Proof of IRS good standing
- Demonstration of two-year programmatic history
- Financials:
 - IRS 990, 990-EZ or 990-PF from the last completed fiscal year; AND
 - 2. Profit and Loss Statement and Balance Sheet for the last completed fiscal year



Application Process

Step 1 - Go to the Grants Landing Page

https://www.sfartscommission.org/grants

Webpage includes:

- Grant Guidelines
- Application Instructions
 - Contact information
 - Application Questions
 - Project Budget
 - Support Materials
- Link to online application



Photo courtesy of Wilfred Galila for Alleluia Panis.



Important Dates

Grants	eeker Technical Assistance Workshops and Webinar	Dates Forthcoming
The Sankofa Initiative Informational Workshop		September 15, 2020 at 12:00 p.m. PST
SOMA	Nonprofit Facilities Fund (SPX) Application Due	September 22, 2020 at 12:00 p.m. PST
The Sa	nkofa Initiative (SPX) Application Due_	September 29, 2020 at 12:00 p.m. PST
Guidel	ines Release	October 2020
Applic	ations Release	October 2020



Step 2 – Review The Sankofa Initiative Guidelines

https://tinyurl.com/y4hjbgs9

Webpage includes:

- PDF of the Guidelines
- Deadlines
- Eligibility
- Restrictions
- Panel Evaluation
- Scoring Criteria

AMENDED 9/8/2020

FOR PROJECTS TAKING PLACE JANUARY 1, 2021 - JUNE 30, 2022

For any questions about The Sankofa Initiative (SPX), please contact Program Officer, Tina Wiley at tina.wiley@sfgov.org or 415-252-2218.

TRANSLATION

A translation of this grant application is available upon request; however, only applications in English will be accepted.

Una traducción de esta solicitud de aplicación está disponible a petición; sin embargo, solamente se aceptarán solicitudes en inglés. Favor comunicarse con Lorena Moreno al 415-252-2211 ó lorena.moreno@sfgov.org para una traducción al español.

此拨款申请书的翻译版本将应请求而提供;然而,只有英文版本的申请书才会被接纳。联系电话:311

Ang pagsasalin sa Tagalog ng aplikasyon para sa pagkalooban na ito ay makukuha kung hihingilin. Ngunit ang aplikasyon sa Ingles lamang ang aming tatanggapin. Para sa tulong, maaring i-contact si Sandra Panopio, 415-252-2217 o sandra.panopio@sfgov.org.

APPLY NOW!

PRINT SANKOFA GUIDELINES (PDF)

PRINT SANKOFA INSTRUCTIONS (WORD)



Step 3 - Read the Application Instructions

Document includes:

- Link to Guidelines
- Application Instructions
 - Contact information
 - Application Questions
 - Word limit for responses
 - Project Budget
 - Support Materials
- Link to online application



The Sankofa Initiative (SPX) Application Instructions
How to Prepare and Submit your Application

(Amended 9/8/2020)

Deadline to apply: Tuesday, September 29, 2020 at 12:00 p.m. PST

Applications are available online at: https://sfac.tfaforms.net/61

Please visit **Special Grant Sankofa Initiative Guidelines** to review eligibility, project requirements and scoring criteria: https://www.sfartscommission.org/content/sankofa-initiative-spx

For questions about this grant, please contact Program Officer Tina Wiley at tina.wiley@sfgov.org or 415-252-2218.

Application Submission

We strongly advise applicants to use the information in this document to prepare their application responses in a separate document. Applicants should paste their completed answers into the online application when they are ready to submit.



Step 4 - Complete the Eligibility Form

Sankofa Initiative: https://sfac.tfaforms.net/61

	Save my progress and resume later Resume a previously saved form
Organization Name: *	
Email: *	x-exempt under Section 501(c)(3) of the Internal Revenue Service
Code? *	ix-exempt under Section 301(c)(3) of the internal Revenue Service
O Yes	
O No	



Step 5 - Prepare Your Answers in Advance

□ Organization Information:

- Legal Name of Applicant/Organization
- Mission Statement (100 words)
- Contact name, title, email address, phone number
- Number of the Supervisor's District in which your organization operates
- Supplier ID Number: If you are unsure of your Supplier ID Number, please create a new ticket at https://sfcitypartner.sfgov.org/pages/contact.aspx. If you do not have a Supplier ID Number, please enter 0.

☐ Application Questions and Review Criteria:

- Select which Project Area you're applying to:
 - o Cultural Preservation
 - Technology and Supplies Access
 - Professional Development
- Provide a brief project summary. (150 words)
- Grant amount requested

Cultural Significance (50 points)

 (25 points) 1. Highlight your organization's activities over the last two years collaborating with BIPOC (Black/Indigenous/People of Color) communities.
 300 word limit.



Step 6 - Complete Your Application

Application Questions:

1. Highlight your organization's activities over the last two years collaborating with BIPOC (Black/Indigenous/People of Color) communities. 300 word limit.

. Highlight your organ	ization's activities over the last two (2) years collaborating with BIPOC
Black/Indigenous/Peo	ple of Color) communities. (300 word limit) / (25 points) *
3	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,



Scoring Criteria

Scoring Criteria: Cultural Significance

QUESTION	POINTS	CRITERIA
1. Highlight your organization's activities over the last two years collaborating with BIPOC (Black/Indigenous/People of Color) communities. 300 word limit.	25	The organization has strong examples and details of working with and serving BIPOC communities.
2. Who is your intended audience(s) for the re-granting program? Describe your strategy for promotion and recruitment. 300 word limit.	25	The organization shares an outreach plan or constituency that serves BIPOC communities and vulnerable populations.

Scoring Criteria: Ability to Administer pt. 1

QUESTION	POINTS	CRITERIA
3. Identify the Project Area and describe how you will administer the re-granting program. How will you measure success? How does the Project Area relate to your organization's history and/or mission? 350 word limit.	15	The organization has a demonstrated history of redistributing resources and measuring success. Financial uploads are complete.
4. Describe your proposed application development and selection process for the regranting program. How will reviewers be selected and what will their qualifications be? How many awards do you anticipate distributing and how will you determine the amount of each award? 350 word limit.	10	The application process includes reviewers representing a diverse set of backgrounds and experiences that inform the review process and allow for the applicants to be reviewed equitably.

Scoring Criteria: Ability to Administer pt. 2

QUESTION	POINTS	CRITERIA
5. Identify the staff members who will administer the re-granting program and their relevance to the identified communities by providing brief biographies. 150 words per bio. Describe your staff's capacity and experience to support award recipients from the application through the final report. 300 word limit.	15	Staff has deep ties to the identified communities and experience offering technical support to a variety of constituents.
6. What are your aspirational goals or objectives for administering the re-granting program? Describe how you will prioritize communities of color most affected by COVID-19. 300 word limit.	10	The goals or outcomes for administering funds are clear and relevant.

Grantseeker Tips

DEADLINE: Tuesday, September 29, 2020, 12 p.m. (noon)

- Read the guidelines thoroughly and refer to the instructions.
- Plan ahead by gathering team bios and financial documents.
- Draft responses in another document, then cut and paste answers into online form. Pay attention to word count.
- Write with enthusiasm and tell a compelling story.
- Be consistent, specific, and clear to instill confidence in the panelists.



Panel Process

To ensure our process is rooted in racial equity, applications are reviewed by an internal panel. Panelists:

- Self-Identify as BIPOC
- Review applications, discuss and score applications

Staff works hard to curate that panels are equitably representative of the applicant pool and the larger city of San Francisco with regards to race/ethnicity, gender identity, sexuality, ability status, as well as artistic discipline and organizational expertise.





Thank you!

Sign up for SFAC's newsletter to receive more information about grants and other arts opportunities.

For additional questions/information contact:

Program Officer Tina Wiley | tina.wiley@sfgov.org | 415-252-2218

