FISCAL SPONSOR WEBINAR
October 12, 2023
12 – 1 p.m.
TECHNICAL HOUSEKEEPING

Click ‘CC’ in lower left-hand corner for closed captioning.

Access Chat by clicking the ‘Chat’ option.
TECHNICAL HOUSEKEEPING

- This Webinar is being recorded!
- This slide deck, a link to this recording can be found on the SFAC Grant Info Sessions Page 7-10 business days after today’s session.

- For technical support, please email sfac.grants@sfgov.org. In the email, share the technical issue and staff will respond shortly after to assist.
The San Francisco Arts Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone. We affirm the sovereign rights of their community as First Peoples and are committed to supporting the traditional and contemporary evolution of the American Indian community and uplifting contemporary indigenous voices and culture.
OUR PRESENTERS

SFAC Community Investments Staff

- Senior Program Officer Debbie Ng
- Compliance Officer Molly Barrons
- Program Associate Ari Vazquez
- Program Associate Thanh Hong

International Contact – ASL Interpreter

- Marcus Cruz
AGENDA

• SFAC Overview (10)
• Grant Categories (5)
• Requirements to Apply (10)
• Preparation & How to Apply (10)
• Q&A (15)
SFAC OVERVIEW
ABOUT SFAC

The San Francisco Arts Commission is the City agency that champions the arts as essential to daily life by investing in a vibrant arts community, enlivening the urban environment and shaping innovative cultural policy.

Our programs include: Civic Art Collection, Civic Design Review, Community Investments and the Art Vendor Program, Public Art, and SFAC Galleries.
RACIAL EQUITY STATEMENT

The San Francisco Arts Commission is committed to creating a city where all artists and cultural workers have the freedom, resources and platform to share their stories, art and culture and where race does not predetermine one’s success in life. We also acknowledge that we occupy traditional and unceded Ohlone land. Fueled by these beliefs, we commit to addressing the systemic inequities within our agency, the City and County of San Francisco and the broader arts and culture sector. This work requires that we focus on race as we confront inequities of the past, reveal inequities of the present and develop effective strategies to move all of us towards an equitable future.
The **Community Investments Program** supports San Francisco artists, arts organizations, and communities with an equity lens through grants, technical assistance and capacity building, economic development, arts education initiatives and community-based Cultural Centers.
CULTURAL EQUITY ENDOWMENT FUND

SEC. 68.1. PURPOSES
The Cultural Equity Endowment Fund is established to move San Francisco arts funding toward cultural equity.

Priority funding goes to organizations that foster artistic expression deeply rooted in and reflective of historically marginalized communities. These communities include: African and African American; Latinx; Asian and Asian American; Arab; Native American; Pacific Islander; lesbian, gay, bisexual, queer; transgender and gender variant people; people with disabilities; and women.
SFAC GRANT CYCLE

Compliance + Reporting
Guideline Revisions
Outreach + Technical Assistance
Application Submissions
Grant Panel Review
Funding Approvals
Cultural Equity Endowment
Impact by the Numbers 2023

Activities
- 181 Applicants
- 9 Distinct Panels
- 38 Panelists

Funding
- $5,054,961 total amount awarded
- 64% applicant success rate

 Supports
- 115 Grantees
- 44 nonprofits/organizations awarded
- 17% first-time org recipients
- 39% first-time indiv. recipients
- 71 individual artists awarded
- 11 districts
GRANT CATEGORIES
CULTURAL EQUITY GRANTS (CEG)

SF ARTISTS (SFA)
Max Grant: $30,000 | Grant Window: 18 months
Supports individual artists in the creation and presentation of creative works throughout SF.

CULTURAL EQUITY INITIATIVES (CEI)
Max Grant: $100,000 | Grant Window: 24 months
Supports small and mid-sized arts orgs through core operating support.

ARTISTIC LEGACY GRANT (ALG)
Max Grant: $75,000 | Grant Window: 24 months
New: The Artistic Legacy Grant (ALG) acknowledges the impact of an artist who has been living and practicing their craft in San Francisco for the last 25 years or more.
ELIGIBILITY AND REQUIREMENTS
ELIGIBILITY -
SAN FRANCISCO RESIDENCY

• All Applicants must be:

• Based or live in San Francisco.

• Including: Artists, non-profit arts organizations, fiscally sponsored artists & organizations, and fiscal sponsor organizations.

• NEW: Fiscally sponsored applicant’s San Francisco address is required.
  • It cannot be the same address as the fiscal sponsor.
  • If you are a fiscally sponsored organization, the proof of residency needs to include the name of the organization.

• NEW: If you are an applying as an artist and are unhoused, you can sign a verification that you are based in San Francisco.

• Please find a list of accepted proof of residency documents in each grant category guidelines. https://www.sfartscommission.org/grants
ELIGIBILITY – Artists and Organizations

ALL Applicants must:

• Have a two-year demonstrated history of operating/living in San Francisco.

• Deeply rooted in BIPOC/historically marginalized communities.

• Artists can apply for themselves or with a fiscal sponsor
  • Organizations cannot act as fiscal sponsors for employees or contractors, a third-party fiscal sponsor is required.

• May not be a part of another City agency or department or be a City & County of San Francisco employee, including San Francisco Unified School District.

• Must be in good standing with other grants and loans.

• Organization budget size may define eligibility (depending on grant).

• Project activities must take place in S.F. between July 1, 2024 and June 30, 2026 (ALG/CEI categories)

• Project activities must take place in S.F. between July 1, 2024 and December 31, 2025 for (San Francisco Artist Grant)

• Project must include a public benefit accessible by a San Francisco based audience that fits the project.

• NEW: If funded, must live in San Francisco for the duration of the project.
# APPLICATION REQUIREMENTS

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<thead>
<tr>
<th>Requirement</th>
<th>Fiscal Sponsor</th>
<th>Artist</th>
<th>Organization</th>
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<tbody>
<tr>
<td><strong>NEW:</strong> Proof of current CA Attorney General Registry of Charitable Trusts good standing</td>
<td>X</td>
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<td>Proof of IRS Good Standing &amp; Proof of CA Franchise Tax Board good Standing</td>
<td>X</td>
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<td>Proof of current 501(c)(3) status</td>
<td>X</td>
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<tr>
<td>Proof of current San Francisco address.</td>
<td>X</td>
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<td>X</td>
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<tr>
<td>Demonstration of two-year programmatic history</td>
<td></td>
<td></td>
<td>X</td>
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<tr>
<td>Financial Statements: Profit and Loss Statements and Balance Sheets for last 2 fiscal years</td>
<td>n/a</td>
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<td>X</td>
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<tr>
<td>Work Samples</td>
<td></td>
<td>x</td>
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COMPLIANCE AND INSURANCE

- Supplier Compliance
  Visit SF CITY Partner
  [https://sfcitypartner.sfgov.org/page/s/become-a-supplier.aspx](https://sfcitypartner.sfgov.org/page/s/become-a-supplier.aspx)

- Grant Agreements

- Insurance
HOW TO APPLY
GRANTS LANDING PAGE

https://www.sfartscommission.org/grants

Webpage includes:

- Grant Guidelines
- Application Instructions
  - Contact information
  - Application Questions
- Project Budget
- Support Materials
- Link to online application
SFAC ONLINE APPLICATION
https://sfartscommission.us-1.smartsimple.com/

ADD THIS EMAIL TO SAFE SENDERs LIST
noreply@smartsimplemailer.com
ONLINE APPLICATION - Eligibility Form - Artists & Organizations

Registration Options

I am applying as:

- **Registered Nonprofit Organization**
  Register yourself and your organization.

- **Individual Applicant**
  Register yourself as an individual.
ONLINE APPLICATION - Eligibility Form Artists

Artist Eligibility Information

Instructions
Please complete the quiz to see if you are eligible for a SFAC grant.

Has the applicant been a continuous resident of SF since August 2021? (Documentation demonstrating San Francisco residency must be submitted with the application.)

☑️ Yes  ❌ No

Is the applicant 18 years of age and older?

☑️ Yes  ❌ No

Is the applicant a full-time student at the time of application or during the grant period?

☑️ Yes  ❌ No

Is the applicant a City and County of San Francisco Employee or an SFUSD Employee?

☑️ Yes  ❌ No

Is the applicant willing and able to meet the requirements associated with receiving funds from the City & County of San Francisco?

☑️ Yes  ❌ No

Is the applicant able to demonstrate a history of consistent programmatic history and public benefit to the City of San Francisco, its neighborhoods and communities over the last ten (2) years? (Since August 2011)

☑️ Yes  ❌ No

Does the proposed project take place between January 1, 2024 - June 30, 2025?

☑️ Yes  ❌ No

Are you applying on behalf of an organization?

☑️ Yes  ❌ No

I'm not a robot

Submit
Is the applicant in default on any grants or loans from: (1) SFAC; (2) other City departments (including, but not limited to, the Department of Children, Youth and Their Families, Office of Economic and Workforce Development, Mayor’s Office of Housing and Community Development, and Grants for the Arts); (3) Northern California Grantmakers Arts Loan Fund; (4) Community Vision Capital and Consulting; (5) Community Arts Stabilization Trust; and/or (6) the Center for Cultural Innovation?

Is the applicant willing and able to meet the requirements associated with receiving funds from the City & County of San Francisco?

Is the applicant organization tax-exempt and in good standing with the State of California (including: the Attorney General’s Registry of Charitable Trusts, Franchise Tax Board & Secretary of State) and under the Internal Revenue Service Code Section 501(c)(3)?

Does the applicant organization’s annual operating revenue exceed $1.5 million in income for ARTS IMPACT ENDOWMENT APPLICATION? or $2 million for ARTISTIC LEGACY, CULTURAL EQUITY INITIATIVE & SPECIAL PROJECT APPLICATIONS?
ONLINE APPLICATION – Funding Opportunity

MY LINKS MENU: UPDATE ORGANIZATION AND INDIVIDUAL CONTACT INFO

APPLICATIONS

- **4** Funding Opportunities
- **0** In Progress
- **1** Under Review
- **0** Approved
- **0** Closed/Declined

Organization or Artist name: Arts for Cats and Families
Primary email address: @gmail.com
Cultural Equity Initiatives (CEI) Application Now Available
Application Deadline: Thursday, November 2, 2023 at 12pm

Artistic Legacy Grant Application Now Available
Application Deadline: Tuesday, November 7, 2023 at 12pm
ONLINE APPLICATION - Application Tabs

New Grant

- Please complete the mandatory questions below.
- Some of information is copied directly from your organization and user profiles and will appear in a read-only state within this form.
- If the information displayed is not current, please update your organization and user profiles prior to completing and submitting this form. Click Save Draft to see the information from your registration.
- If you wish to communicate with staff regarding your application, use the Notes tab located within the left side menu.

APPLICANT INFORMATION   PROJECT INFORMATION   GRANT PLAN   PROJECT BUDGET AND FINANCIALS   WORK SAMPLES   DEMOGRAPHIC SURVEY   CERTIFICATION AND RELEASE

* Legal Name of Applicant - Enter name as it appears on IRS form 990.

Organization Information

Phone:

* Mission Statement (100 Words Maximum)

100 words left

* Core Programs and Services (250 Words Maximum)

Save Draft

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SMARTSIMPLE
Online Application Demo
## FY24 CULTURAL EQUITY GRANTS DEADLINES

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<td>Cultural Equity Initiatives (CEI)</td>
<td>Thursday, November 2, 2023</td>
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<tr>
<td>Artistic Legacy Grant (ALG)</td>
<td>Tuesday, November 7, 2023</td>
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<tr>
<td>San Francisco Artist (SFA)</td>
<td>Thursday, November 16, 2023</td>
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<tr>
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<tr>
<td>Artistic Legacy Grant and Cultural Equity Initiatives Grant</td>
<td>Friday, October 13, 2023</td>
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QUESTIONS?

Afatasi, Blending Worlds Fashion Show
### Grant Category

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<tr>
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<td>Anne Trickey</td>
<td><a href="mailto:anne.trickey@sfgov.org">anne.trickey@sfgov.org</a></td>
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<tr>
<td>Cultural Equity Initiatives</td>
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<td><a href="mailto:jennifer.chu@sfgov.org">jennifer.chu@sfgov.org</a></td>
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<tr>
<td>Artistic Legacy Grant</td>
<td>Jennifer Chu</td>
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